**SAMPLE LETTER OF STOCK TRANSFER TO UH S**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date)

(Brokerage)

(Contact person)

(Address)

(Account number)

**Re: Gift of Securities**

Please accept this letter as authorization to gift

of (Number of shares) (Name of security)

to San Francisco University High School (SFUHS)

Alex Brown

DTC #0725

Account number 290AJ670

Account name: San Francisco University High School

The tax identification number for the school is 23-7313754. Please deliver these shares to the SFUHS account at Alex.Brown, a division of Raymond James

This gift is for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please feel free to call me at (telephone number) should you have any questions or need further information. Your assistance is appreciated.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature) Type Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Second signature if required) Type Name

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| --- | --- |
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