**SAMPLE LETTER OF STOCK TRANSFER TO UH S**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date)

 (Brokerage)

 (Contact person)

 (Address)

 (Account number)

**Re: Gift of Securities**

Please accept this letter as authorization to gift

 of (Number of shares) (Name of security)

to San Francisco University High School (SFUHS)

Alex Brown

DTC #0725

Account number 290AJ670

Account name: San Francisco University High School

The tax identification number for the school is 23-7313754. Please deliver these shares to the SFUHS account at Alex.Brown, a division of Raymond James

This gift is for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please feel free to call me at (telephone number) should you have any questions or need further information. Your assistance is appreciated.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Signature) Type Name

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Second signature if required) Type Name

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| Kate Gorrissen Associate Director of DevelopmentUniversity High School3065 Jackson StreetSan Francisco, CA 94115Tel: 415-447-3117, Fax: 415-447-3138 Email: kate.gorrissen@sfuhs.org | Ron Antipa and Samantha Chang Alex Brown, a division of Raymond James101 California Street, 45th FloorSan Francisco, CA 94111Ron Antipa Tel: 415-645-6425Email Ron.antipa@alexbrown.comSamantha Chang Tel: 415-645-6423 Email: Samantha.chang@alexbrown.com |