**Ted Levinson**

**San Francisco, CA** • **ted@beneficialreturns.com** • **(415) 994-6668**

EDUCATION

University High School, San Francisco, CA Graduating June, 20XX

 GPA: 3.7

Major: Underwater Basket Weaving Composite SAT: 2250

EXPERIENCE

Chief Resume Builder 2016-present

Resumes R Us, San Francisco, CA

* Designed Resumes
* Wrote Resumes
* Korrected typos

Chief Cover Letter Writer 2010-2012

Cover Letters Unlimited**,** Boise, ID

* Wrote cover letters
* Formatted paragraphs
* Edited cover letters for clarity, consistency, charm and cohesion. Occasionally tried out new fonts.

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ACTIVITIES

Karate Student 1999 - present

* 1. Karate**,** San Jose, CA
		+ Chopped
		+ Kicked

Synchronized Swimmer 1948-1966

In Synch In Water**,** Talahasee, FL

* + - Swam
		- Followed others swimming

SKILLS

Fluent Esperanto